

City of Lebanon

Administration - 735 Cumberland Street, Lebanon, PA 17042
Phone (717) 639-2800 Email: cityadmin@lebanonpa.org

PAVILIONS AT STOEVER'S DAM PARK

Fees and Regulations

Pavilions at Stoever's Park

8:00 am to dusk

Rental Fee - \$25.00

Capacity:

Large pavilion – 50 (Theatre Drive - no electric)

Large pavilion – 50 (Near the Lake - electric - \$10.00 more)

PAVILIONS AT STOEVER'S PARK:

- Reservations for pavilions are confirmed with payment.

Instructions for Reservations

Please return the Reservation Application, Statement of Agreement and rental fee to: City of Lebanon, Administration Office, 735 Cumberland Street, Lebanon, PA 17042. Payment may be made by major credit card or check made payable to "City of Lebanon". When the forms and payment are received, your reservation will be held and a receipt will be returned to you.

We strongly recommend making a copy of both forms for your records and taking them with you to your event as verification that you have made application for use of our property in the event a police officer or other public safety official asks for documentation of your use of the property. Emergency contact number: City Police 717-272-2054 or Director of Administration at 717-639-2800, Ext. 303.

RESERVATION APPLICATION

All fields are required

Name: _____

Address: _____

City, State and Zip Code: _____

Phone: _____ Work: _____ email: _____
Cell or Home

Date of Use: _____ Time from: _____ to _____ Attendance Estimate:: _____

Purpose (be specific): _____

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PAVILIONS AT STOEVER'S PARK

Statement of Agreement

All City parks close at dusk. Therefore, all guests must remain inside the park building after dusk.

- Entry fees for an event are strictly forbidden.
- Do NOT put tape, tacks, etc. on the walls or ceiling.
- **Smoking is prohibited.**
- **Alcoholic beverages are not permitted in the building or park. Individuals with alcoholic beverages are subject to a fine and immediate eviction.**

It is the responsibility of the individual reserving the facility to insure that the premises is secured and left in the same condition of cleanliness as it was before renting. This includes removing the garbage and any decorations.

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The applicant agrees to indemnify and save harmless the City of Lebanon against all costs, actions, claims and demands, whatsoever that may result from the activities of this event.

Questions should be directed to the City of Lebanon – Administration (717) 639-2800 or cityadmin@lebanonpa.org

Signature

Date