

CITY OF LEBANON

Application for Buyer Notification Certificate

Date Received: _____

Date of Settlement: _____

Property Street Address	Name & Address of Requesting Firm:
Name & Address of Current Owner	Requesting Firm:
(If LLC, Corp., etc., officer contact information must be listed)	Phone:
	Fax:
	Email:
Name & Address of Prospective Purchaser	Mail Certificate to:
(If LLC, Corp., etc., officer contact information must be listed)	*Mail by or will pick up on: _____(date) (*Must include self-addressed stamped envelope)
Current Use of Property	Fees:
___ Single family residence ___ Multi-family; Number of units ___ ___ Commercial ___ Mercantile ___ Industrial ___ Office ___ Other ___ Mixed Use; specify: _____ _____ _____	\$25.00 - if application is received by the Public Safety Dept. more than 72 hours prior to req. pick up date. \$45.00 - if less than 72 hours \$60.00 - if ordered after settlement Please make check payable to City of Lebanon

Return completed form to: City of Lebanon
 735 Cumberland Street,
 Lebanon, PA 17042

Email: vsentz@lebanonpa.org
 Phone: (717) 717-639-2800 Option 4

Note: Certificates will be released upon submission of all required information.

* This form is available at www.lebanonpa.org, under Department of Public Works.