

## CITY OF LEBANON

### Application for Buyer Notification Certificate

Date Received: \_\_\_\_\_

Date of Settlement: \_\_\_\_\_

Property Street Address	Name & Address of Requesting Firm:
Name & Address of Current Owner	Requesting Firm:
<b>(If LLC, Corp., etc., officer contact information must be listed)</b>	Phone:
	Fax:
	Email:
Name & Address of Prospective Purchaser	Mail Certificate to:
<b>(If LLC, Corp., etc., officer contact information must be listed)</b>	<b>*Mail by</b> or will pick up on: _____(date) (*Must include self-addressed stamped envelope)
Current Use of Property	Fees:
___ Single family residence ___ Multi-family; Number of units ___ ___ Commercial ___ Mercantile ___ Industrial ___ Office ___ Other ___ Mixed Use; specify: _____ _____ _____	\$25.00 - if application is received by the Public Safety Dept. more than 72 hours prior to req. pick up date.  \$45.00 - if less than 72 hours  \$60.00 - if ordered after settlement  <b>Please make check payable to City of Lebanon</b>

Return completed form to: City of Lebanon  
 735 Cumberland Street,  
 Lebanon, PA 17042

Email: [ymarte@lebanonpa.org](mailto:ymarte@lebanonpa.org)  
 Phone: (717) 717-639-2800 Option 2

Note: Certificates will be released upon submission of all required information.

\* This form is available at [www.lebanonpa.org](http://www.lebanonpa.org), under Department of Public Safety.